The Chinese University of Hong Kong
Physical Education Unit

Course Selection and Add/Drop Procedures for 2017-2018 New Entrants

I. Required Physical Education Courses

1. All full-time undergraduates are required to take one unit of Physical Education in the first and second terms respectively during their first year of attendance, except for Exercise Science and Health Education Majors, and Physical Education, Exercise Science and Health Majors. The total number of units earned in required Physical Education should not exceed 2. Nevertheless, students admitted with Advanced Standing (AS) and students admitted to senior-year places (AD/HD) are only required to complete one unit of Physical Education course in either the first or the second term. The total number of units earned in required Physical Education should not exceed 1. Students can only take one required PE course in each term. Those who do not complete the requirement without permission from the Physical Education Unit will be given a failure grade for the assigned course.

2. Students should register the required Physical Education courses under CUSIS. For students who fail to register a course, the computer would randomly arrange a course to them. Medicine or Nursing senior-year entrants should enroll in courses offered for them. One of the alphabets of the course codes of these courses is M (e.g. PHED1018M, PHED1043MA).

3. All new students (except AD/HD/AS) will be pre-assigned a dummy PHED course (1 unit) before course registration under CUSIS in the first and second terms respectively during their first year of attendance. They are only allowed to swap PHED course under CUSIS, no add or drop is allowed. Nevertheless, AD/HD/AS students will NOT be pre-assigned dummy PHED course in the first term. They can add or drop PHED course under CUSIS. In the second term, a dummy PHED course will be pre-assigned to them if they have not enrolled any required PHED course in the first term. They are only allowed to swap PHED course under CUSIS, no add or drop is allowed.

4. A course can only be taken once, for example, students enrolled in volleyball course in the first term are not allowed to take the volleyball course in the second term.

5. For AD/HD/AS students in the first term, while registering the Physical Education courses under CUSIS, students could only put ONE required PE course into the shopping cart each time. If the course chosen could not be registered for some reasons (e.g. full quota), students have to put another required PE course into the shopping cart and repeat the registration procedures.

6. Supplementary Course Selection is offered to:
   (i) Students who cannot enroll for any required Physical Education course and have NOT been assigned any PE course after course registration period (these students will receive an email reminder from the PE Unit), or
   (ii) Students with a computer assigned PE course which has time clashes with major courses (please submit the relevant proof from your major department), or
   (iii) Students who are not suitable to take the Physical Education course due to medical or personal reasons (please submit the medical certificate, if appropriate), or
   (iv) Year 2 or above students who has not yet fulfilled the requirement of the required Physical Education courses.

<table>
<thead>
<tr>
<th>Supplementary Course Selection</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date: 4 Dec, 2017 (Mon)</td>
<td>(1) Students should take full responsibility for unsuccessful course registration if they do not show up.</td>
</tr>
<tr>
<td>Time: 9:30am-11:30am</td>
<td>(2) If typhoon signal no. 8 or above or the black rainstorm warning signal is in force at 7:30am on 4 Dec 2017, ‘Supplementary Course Selection’ will be postponed to 5 Dec, 2017 (Tue) 9:30pm – 11:30am, but the venue will remain unchanged.</td>
</tr>
<tr>
<td>Venue: University Sports Centre</td>
<td></td>
</tr>
</tbody>
</table>

7. Students should add or drop the required Physical Education courses under CUSIS during e-add/drop periods (15 to 21 Jan) following the announcement of course add/drop posted on the homepage of
Registration & Examinations Section.

Note:  
(i) For any absence from classes during add/drop periods, students are required to make up class(es) within 2 weeks. Or, they should present the “certificate of attendance” issued by teacher of the course(s) that they dropped to show their attendance record.

(ii) Students who fail to register any required Physical Education course without approval from the Physical Education Unit will be notified by email about the final course registration procedures. Students who neglect the email notice and fail to enroll for the required course will be given a failure grade for the assigned course.

(8) Defer / Drop Required Physical Education Course
For students who cannot take the required Physical Education courses during their first year of attendance due to medical reasons, they should apply for deferral in writing as soon as possible. The application letter and the relevant medical certificate from registered medical practitioners should be presented to the Assistant Director of Physical Education Unit in person.

(9) Retake Required Physical Education Course
For students who fail or do not complete the requirements of the Physical Education course in their first year of attendance, they need to retake the course in the first term of their second year. They cannot enroll required Physical Education course under CUSIS. They are required to enroll the course by attending the Supplementary Course Selection held by Physical Education Unit. Only 1 unit of required physical education course can be retaken in each term. Students will be barred from graduation if they do not fulfill the requirement of Physical Education.

(10) Special Physical Education Course(s)
Special Physical Education classes are offered to students with disabled conditions or special health problems. Add/drop consent will be set for this course and students can only be enrolled after getting the approval from PE Unit. Students should bring along the medical certificate during “Supplementary Course Selection” for registration.

(11) Clothing
Students should wear PE uniform as required by Physical Education Unit during P.E. lessons.

II. Elective Physical Education Courses

(1) The elective courses are offered to all students who are interested in taking more physical education courses apart from the required Physical Education courses. Students cannot use the units earned in the elective courses to replace the units of required courses. (The class section code of the elective courses contains alphabet “X”, eg. PHED 1066X and PHED 1100XA)

(2) Students who wish to enroll for elective Physical Education courses should register the course under CUSIS.

(3) While registering the Physical Education courses under CUSIS, students could only put ONE elective PE course into the shopping cart each time. If the course chosen could not be registered for some reasons (e.g. full quota), students have to put another elective PE course into the shopping cart and repeat the registration procedures.

(4) To facilitate the course registration, the waitlist for Physical Education courses is ONLY valid during the course selection. The waitlist will be removed after the close of course registration so as to facilitate the arrangement of Supplementary Course Selection.

(5) Students should wear appropriate sports clothing for these courses.

(6) Each student can only take one elective course in a term and no student can take the same course twice.

(7) Students who wish to enroll in Intermediate Physical Education courses must pass the screening test in the first lesson.

III. Enquiry:

Tel: 3943-6097  Website: http://www.peu.cuhk.edu.hk/
IV. The following courses will be conducted in English in 2nd Term 2017-18:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Venue</th>
<th>Teaching Staff</th>
<th>Periods</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHED1011A</td>
<td>Track and Field (Men)</td>
<td>HCF</td>
<td>- Mr. LAM Ho Fung</td>
<td>W4, F3</td>
</tr>
<tr>
<td>PHED1017E</td>
<td>Physical Conditioning (Men)</td>
<td>HCF</td>
<td>- Mr. LAM Ho Fung</td>
<td>W3, F2</td>
</tr>
<tr>
<td>PHED1021G</td>
<td>Basketball (Men)</td>
<td>NAG</td>
<td>- Mr CHENG Yuk Chuen</td>
<td>W3-4</td>
</tr>
<tr>
<td>PHED1022H</td>
<td>Basketball (Women)</td>
<td>NAG</td>
<td>- Ms CHEUNG Ka Yee Crystal</td>
<td>W5-6</td>
</tr>
<tr>
<td>PHED1032E</td>
<td>Tennis (Women)</td>
<td>TC</td>
<td>- Dr NG Siu Kuen</td>
<td>M7-8</td>
</tr>
<tr>
<td>PHED1033B</td>
<td>Squash (Men)</td>
<td>KSB SC</td>
<td>- Mr CHAN Chi Ming</td>
<td>T4, F7</td>
</tr>
<tr>
<td>PHED1034J</td>
<td>Squash (Women)</td>
<td>KSB SC</td>
<td>- Dr NG Siu Kuen</td>
<td>T1-2</td>
</tr>
<tr>
<td>PHED1040B</td>
<td>Woodball</td>
<td>HCF</td>
<td>- Mr TANG Tsz Ming</td>
<td>H7-8</td>
</tr>
<tr>
<td>PHED1042A</td>
<td>Badminton (Women)</td>
<td>UG</td>
<td>- Dr HON Suet</td>
<td>W1-2</td>
</tr>
<tr>
<td>PHED1043B</td>
<td>Table Tennis (Men)</td>
<td>SCSH</td>
<td>- Mr YUEN Pak Yan</td>
<td>W7-8</td>
</tr>
<tr>
<td>PHED1044P</td>
<td>Table Tennis (Women)</td>
<td>UCTT</td>
<td>- Ms CHEUNG Ka Yee Crystal</td>
<td>F2-3</td>
</tr>
<tr>
<td>PHED1070X</td>
<td>Archery</td>
<td>HCF</td>
<td>- Mr LI Chi Leung</td>
<td>W7-8</td>
</tr>
</tbody>
</table>

PE Uniform supplier (Hoi Lung Uniforms)

T-shirt: $36
Shorts: $33
Address (see map):
Shop 17, Ground floor, Chi Fai Building, 31-35 Tai Po Road, Sham Shui Po, Kowloon
(Business Hours: 12nn-6pm; Closed on Sundays)
Tel: 2788-1180